


Industrial Services Driver Operative			
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Job Description – Industrial Services Driver Operative


Department/location:	Specialist Industrial Services (SIS) Division: Barnoldswick.
Hours of work:	40 hours per week: 8 hours per day Monday-Friday plus overtime as required to meet the needs of the business including nights and weekends Hours of work and rest periods will be managed to comply with relevant working time legislation e.g. for LGV drivers: The Road Transport (Working Time) Regulations 2005 and average not more than 48 hours per week over the reference period. In accordance with the Regulations, working time does not include rest periods and periods of availability. You will also be required to spend nights away from your normal place of work on occasions when the tasks require.
Reports to:	Team Leader/Supervisor, Technical Supervisor, Operations Manager
Holiday:	20 days plus 8 bank holidays PA
Other benefits:	Company bonus scheme, pension scheme, death in service benefit

General:

The role of the Industrial Services Driver Operative is a rewarding and very varied role; the work ranges from unskilled to highly skilled: you could be involved in general site cleaning; you will operate in support of a variety of industries. All IS Driver Operatives are specially trained to carry out the various aspects of the role which are all conducted under strict health and safety rules following rigorous assessment of the potential risks involved. Work is usually carried out at the convenience of the customer, so there will be a requirement to travel and to work unsociable and often long hours to complete a job on schedule. There will be a requirement to pass security clearance to gain entry to certain work sites.

Main Duties:

- Carry out industrial services operations to a high standard in accordance with training and Future Industrial Services Ltd H&S procedures.
 - General site cleaning, repairs & maintenance
 - Scheduled plant cleaning, repairs & maintenance cleaning during shutdowns
 - Pollution control and spill response
- Carry out driver/operator duties using various rigid LGV vehicles such as Tanker:
 - Driving vehicles to/from customer sites
 - Operating the machinery on site
 - Delivering waste produced to approved end disposal site.
- Ensure customers are treated with courtesy at all times.
- Ensure client is informed at all times regarding task and H&S issues.
- Comply with customer safety and security instructions at all times.
- To work under own initiative.
- Maintain good timekeeping.
- Be prepared for flexible working including out of hours work.
- Work records, timesheets, and all relevant documentation to be completed Daily/weekly and returned to the local office by Friday each week.
- Maintain cleanliness and ensure roadworthiness of any vehicle under your control.

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General H&S Responsibilities:

- Comply with Health & Safety requirements: as per training, policies, procedures, risk assessments, method statements, safe systems of work etc.
- Actively seek to improve safety culture.
- Report any H&S issues/accidents/near misses to your line manager immediately.

Other General Responsibilities:


- Attend training as required to maintain personal qualification/competence.
- Comply with the Company Equal Opportunities Policy and promote equality.
- Any other duties as required by line management, commensurate with the post holder's level of training and competence.
- Maintain the physical security of FIS equipment in your possession along with any goods transported in accordance with Company Security policies.
- Maintain the security and confidentiality of Company information and data in accordance with Company IT Security and Data Protection policies.

Person Specification – Specialist Industrial Services Driver Operative

Shaded qualifications are not required for all driver operatives but on a case by case basis

Qualifications/Training	E / D*	How assessed ***
LGV Class 2 (Cat C) Driving Licence (Cat CE desirable)	E	CV
Driver CPC	E	CV
Digital Tacho Card	E	CV
Water Jetting (WJA Safety Awareness/ Surface Preparation/Drain & Sewer modules as required)	E**	CV
CSCS card, CCNSG or alternative safety passport as required by customer	E**	CV
Asbestos Awareness	E**	CV
Environmental Awareness	E**	CV
Pollution Control/Spill Response	E**	CV
Experience		
Previous experience of driving LGV vehicles	E	CV/I
Specific Post Knowledge/Skills		
Conversant with Future Industrial Services Health & Safety Policies and Procedures	E**	CV/I
Good knowledge of driver's working hours		
Pollution awareness to be able to respond to spillages	E**	CV/I
Personal Characteristics		
It is a requirement that employees working in confined spaces are medically fit to perform these duties. This will be assessed by an Occupational Health professional after a conditional offer of employment is made and will be subject to periodic re-assessment.	E	PA

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Must be able to meet security vetting standards required to work within MOD or other sensitive customer sites	E	I
Good customer service manner and able to communicate with customers at all levels	E	I
Able to use initiative to solve work-based problems	E	I
Conscientious to work independently without direct supervision	E	I
Numerate and literate to process paperwork associated with post	E	I
Flexible approach to working hours	E	I
Adaptable to daily changing situations	E	I

*Essential or Desirable

**Essential but may be achieved post-employment

***Application Form or CV (CV); Interview (I); Presentation (P); Practical Assessment (PA)