


Hazardous Waste Transfer Station Operative			
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Job Description

Department:	Hazardous Waste Transfer Station, Environmental Services North West Division, Kirkby
Hours of work:	40 hours per week: Mon-Fri 0800-1630
Reports to:	Transfer Station Manager
Holiday:	25 days holiday plus 8 bank holidays PA
Other benefits:	Company pension after 3 months; 6-monthly bonus

General:

To carry out and administer the processing of waste through the Hazardous Waste Transfer Station in the Kirkby depot, assisting other operators as necessary to ensure continuous operation in a safe and compliant workplace.

Main Duties:

- Sorting and bulking of drum/packaged waste materials
 - This includes a wide variety of waste streams from simple oil-based waste to other more hazardous chemicals.
- Washing of empty contaminated containers (IBCs) and cutting up if necessary.
- Shrink-wrapping / labelling and preparing of pallet loads for onward disposal.
- Operate small plant (forklift, pumps, jet washer) in accordance with training.
- Complete paperwork associated with the post.
- To provide holiday / absence cover for colleagues when required.
- Collect waste from customers by Company van (if licence held) or assist with larger collections.
- To help ensure a clean and safe working environment.


General H&S Responsibilities:

- Comply with Health & Safety requirements: as per training, policies, procedures, risk assessments, method statements, safe systems of work etc.
- Actively seek to improve safety culture.
- Report any H&S issues/accidents/near misses to your line manager immediately.

Other Responsibilities:

- Attend training as required to maintain personal qualification/competence.
- Comply with the Company Equal Opportunities Policy and promote equality.
- Any other duties as required by line management, commensurate with the post holder's level of training and competence.

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Person Specification

Qualifications	E / D*
Car driving licence Cat B or equivalent, valid for use in UK	D
Pressure jet washing	E**
Forklift Licence	E**
Prior Experience	
Working in the waste management industry	D
Working in the transport industry	D
Specific Post Knowledge	
None required in advance of appointment	
Personal Characteristics	
Good customer service manner	E
Conscientious to work independently and safely with hazardous waste	E
Numerate and literate to process paperwork associated with post	E
Due to the nature of the work, must be prepared to carry out heavy lifting work outdoors as well as inside in all weathers	E
Must be supportive of colleagues and willing to help others	E
Keen to learn new skills and develop own knowledge	E

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*Essential or Desirable

**Essential but may be achieved post-employment

***Application Form or CV; Interview; Presentation; Practical Assessment